



APPLICATION FORM FOR MEMBERSHIP

Please complete the form using an editor or capital letters. Send all the pages of this form back to the [eucen office in Barcelona](#) (see details overleaf)

The undersigned: Rector, President, Principal, Vice-Chancellor or Head of Organisation

TITLE	<input type="text"/>	NAME	<input type="text"/>
FAMILY NAME	<input type="text"/>	EMAIL	<input type="text"/>
POSITION	Rector, President, Vice-Chancellor or Head of organisation		

Name of the UNIVERSITY / ORGANISATION

Legal name in its original language	<input type="text"/>
Translation of the name in English	<input type="text"/>
FULL POSTAL ADDRESS	<input type="text"/>
WEBSITE	<input type="text"/>

Applies in the name of the above organisation to join **eucen** and gives his/her agreement to **eucen's** Statutes:

Date:	Signature:	Stamp of the University/organisation:
<input type="text"/>	<input type="text"/>	<input type="text"/>

NOTE: Membership of EUCEN is institutional, not personal. This form should be signed by the President, Rector, Principal or Vice-Chancellor of the applicant University or by the legal Head of the applicant organisation.

Designated contact persons (named representative and second contact)

NAME REPRESENTATIVE*

TITLE	<input type="text"/>	NAME	<input type="text"/>
FAMILY NAME	<input type="text"/>	EMAIL	<input type="text"/>
DEPARTMENT	<input type="text"/>	POSITION	<input type="text"/>
POSTAL ADDRESS	<input type="text"/>		
PHONE	<input type="text"/>	MOBILE	<input type="text"/>

* **Only** the named representative of full member institutions is allowed to vote in the General Assemblies. Only the current Rector could substitute the named representative in this role without formal notification.

SECOND CONTACT**

TITLE	<input type="text"/>	NAME	<input type="text"/>
FAMILY NAME	<input type="text"/>	EMAIL	<input type="text"/>
DEPARTMENT	<input type="text"/>	PHONE	<input type="text"/>

** this second contact does not automatically substitute the named representative and can only vote on behalf of his/her institution if the name representative delegates the vote to this second contact formally.



Conditions of membership to eucen:

1. Membership is Institutional (not personal). This means that all members of staff of the signing institution have the right to benefit from the advantages (including discounts) that **eucen** offers. Individuals should identify themselves as staff of a member institution in order to obtain the discounts or restricted access.
2. Membership renews automatically every year - the invoices are send out in January and the subscription fee must be paid by March. Subscription fees cover services during the year in course.
3. Members wishing to resign membership must communicate in writing their decision. The official letter must be signed by the named representative or the Rector/President of the institution. Members must be up to date in payments when requesting to resign or it will not be accepted. Once a resignation is accepted, invoicing will stop for the following year.
4. Members should be dynamic and get involved in the **eucen** activities. We recommend members to:
 - a. Register in the **eucen** website and receive automatically the monthly **eucen Highlights** www.eucen.eu
 - b. Subscribe to **eucen's YouTube channel** <https://www.youtube.com/c/eucennetwork>
 - c. Subscribe to **eucen's** thematic newsletters that are relevant to you:
 - i. Inclusive Europe – <https://mailchi.mp/26b889688d7b/inclusive-europe>
 - ii. Digital Ways – <https://mailchi.mp/a624722aaa37/the-digital-ways>
 - iii. LLL Pathways – <https://mailchi.mp/aac15f76fd2f/lllpathways>
 - iv. Creative Virtual Collaboration - <https://mailchi.mp/bd73057439c2/cvc>
 - d. Follow the thematic groups relevant to you in **Facebook** and/or **LinkedIn** (you will find them doing a search in these platforms)
 - e. Register to our online activities. These are free – do not miss them!
 - f. Register to our annual conference and/or Autumn Seminar. These events allow you to submit abstracts, present your work, write full papers for the European Journal of ULLL and, very important, network face-to-face with colleagues!
5. Please inform us if your contacts change so your institution does not miss anything! We want to keep you informed but you need to keep us informed of who are the contacts.
6. **eucen** is ruled by its Statutes, which can be found of the **eucen** website.

We wish you have a really great experience as **eucen** member!

<p><i>Please return the signed form to:</i></p> <p>Carme ROYO eucen office Girona, 34i 08010 Barcelona (SPAIN) Tel: +34 930 450 906 Email: members@eucen.eu</p>

<p><i>For EUCEN office use only</i></p> <p>Mem Cat</p> <p>Fin Cod</p> <p>SG date:</p> <p>SC date:</p>
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